

South Berwick Public Library Advisory Board Meeting  
October 19, 2021 7PM held at the library and on Zoom

Attendees: Karen Eger, David Gagnon, Hilda Howell, Katherine Gilchrist, Mark Dutka, Chris (Mike) Siebach, Lee Shaw

Minutes from the June meeting were approved and attested.

#### Old Business: HVAC System Update

The system is being studied by the original installers of the well who were here today according to Karen. Well Skilling know the Geo Thermal people and will also talk to the Johnson Control people and look at the recommendation of the engineers. Money comes from the capital budget.

#### Three year plan survey and fall planning:

Karen identified digital access as a need with more and better laptops. Money can come from the July 2022 library budget.

We discussed becoming a "fine free" library. Karen said the only money the library generates is from fines, around \$2,000 per year. Will continue to study this.

Discussed ways to engage teen participation through community service and/or have a teen on the library advisory board. More discussion to follow on this.

Katherine suggested additional children and adult programs.

Discussed a presentation to the council about our plan maybe in March or April to refresh them on what the library can do and does.

#### New Business: Survey results

Discussed the survey results and we will continue this next month. There were not a wide variety of comments.

Visitor Behavior Policy with regards to skateboards: Karen said there is no town ordinance regarding skateboard use. Some kids are using library property to skateboard. We considered safety of the patrons. The policy draft was approved by all with a motion from Mark and seconded by Mike.

Discussed need to increase staff first or their hours first. Decided staff first. Lee will study this. David suggested comparing this with other local libraries.

We thanked Karen for her dedication to our community and her great work as our library director.

The meeting was adjourned at 8:00 PM. Submitted by Hilda Howell

*attested by Hilda Howell -  
10/14/2021*